SAMPLE RESOLUTION TO ESTABLISH THE MEMBERSHIP OF THE COUNTY PUBLIC RECORDS COMMISSION

WHEREAS, Tennessee Code Annotated, Section 10-7-401, directs the county legislative body to appoint a county public records commission in order to provide for the orderly disposition of public records created by agencies of county government; and

WHEREAS, Tennessee Code Annotated, Section 10-7-401, directs that the membership of the public records commission shall have at least six (6) members, with the county mayor appointing three (3) members subject to the confirmation of the county legislative body with one (1) of those appointees being a member of the county legislative body, one (1) appointee being a judge of a court of record in the county and one (1) appointee being a genealogist; and

WHEREAS, Tennessee Code Annotated, Section 10-7-401, directs that the membership of the public records commission shall have at least six (6) members, with the county mayor appointing three (3) members subject to the confirmation of the county legislative body with one (1) of those appointees being a member of the county legislative body, one (1) appointee being a judge of a court of record in the county and one (1) appointee being a genealogist; and

WHEREAS, Tennessee Code Annotated, Section 10-7-401, directs that the county clerk, county register, county historian, and (if there be one appointed) county archivist shall be ex officio members of the commission; and

WHEREAS, the county legislative body of _________________ County has determined it is in the best interests of ________________ County to confirm the appointment of the following persons to the _________________ County Public Records Commission;

NOW, THEREFORE, BE IT RESOLVED, by the county legislative body of ________________ County, Tennessee, that the following persons are confirmed as the members of the ________________ County Public Records Commission:

__________________________________________ Member of the County Legislative Body
__________________________________________ Judge of a Court of Record
__________________________________________ Genealogist
__________________________________________ County Clerk (or the designee of the county clerk), ex officio member
__________________________________________ County Register, ex officio member
__________________________________________ County Historian, ex officio member
__________________________________________ County Archivist, ex officio member
__________________________________________ Member at large

This Resolution shall be effective upon its passage and approval, the public welfare requiring it.

Adopted this ______________ day of _____________________________, _________.

__________________________________________ APPROVED: County Mayor

__________________________________________ ATTEST: County Clerk